

4. Consider Minutes of Regular Meeting held on July 22, 2019 and the Special Meeting held on August 5, 2019

It was Motioned by Trustee Wilson and seconded by Trustee Hogan-Price to approve the Regular Minutes from July 22 and the Special Meeting from August 5. Motion passed unanimously for approval.

5. Treasurer Report an Financials

It was Motioned by Trustee Wilson and seconded by Trustee Peevy to approve the Treasurer Report and Financials as given by the Treasurer. Motion passed unanimously for approval.

6. Library Directors report

The Director gave a lengthy report to be attached to the Minutes.

7. Friends of the Library Report

No report given.

8. Discuss and Consider Policy and Procedures

Item tabled

9. Discuss and Consider Updating Bylaws

It was discussed the Bylaws were updated May 21, 2018 and there was no need to update at this time.

10. Discuss and Consider Public Funds Investment Training for Treasurer

It was Motioned by Trustee Wilson and seconded by Trustee Peevy to approve \$240.00 of Treasurer to attend the 2 training. Motion passed unanimously for approval.

11. Discuss and Consider 5-Year Plan

The present 5-year plan ends in 2020 and the Director will work on the next plan. No action taken.

12. Discuss and Consider Engagement Letter from Stovall, Grandey & Allen

It was Motioned by Trustee Wilson and seconded by Trustee Peevy to accept the accounting firm for our annual audit. Motion passed unanimously for approval.

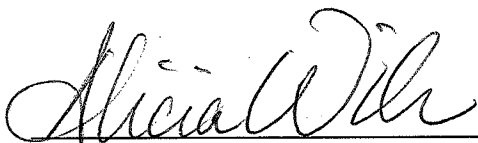
13. Discuss and Consider Halloween event at the library.

It was Motioned by Trustee Peevy and seconded by Trustee Wilson for the Library to sponsor the event. Motion passed unanimously for approval.

14. Adjournment

The Board was thanked for taking time out of their busy schedule to attend work shop and regular meeting to avoid meeting on Monday and the week of a holiday. The President adjourned the meeting at 2:04 p.m.

Respectfully Submitted,



Alicia Wilson, Board Secretary

MINUTES OF WORKSHOP
FOREST HILL LIBRARY DISTRICT BOARD OF TRUSTEES
AUGUST 24, 2019
12:00 P.M.

- 1. Call to Order**
Meeting was called to order at 12:05 p.m. by President Masimini.
- 2. Invocation**
Invocation was given by Library Director Michael Hardrick.
- 3. Roll Call**
Trustee Peevy, Trustee Wilson, Trustee Hogan-Price, Trustee Masimini and Director Hardrick were present. Trustee Johnson had an excuse absence. Ada Sami & Lynese Sanders of Friends of the Library were also present.
- 4. Discussion on Library Director & Trustee Orientation**
The Director and Trustees were given a copy of the Roles of a Library Board and the Library Director to learn major roles and responsibilities of trustees and of the director and staff. The Director was also given a copy of the TLA Standards with a checklist to provide to the board to see where we stand. The Director will give the orientation to Trustee Johnson.
- 5. Discussion on Policy and Procedures**
The Director went over the policies and notated the changes that he would suggest
- 6. Discussion on Bylaws**
It was discussed that the Bylaws were updated May 21, 2018 and there was no need to update.
- 7. Discussion on Open Meetings and Open Records**
The Director suggested that the Trustees go to the Attorney General website for the one hour presentation and print certificate. There is a computer set aside for their use.
- 8. Discuss Halloween event at the library.**
It was discussed that the event will be Oct. 31st at 6:00. The first 100 youngsters will receive a treat bag. The library will be turned into a Haunted for all who dare to enter. All expenses will be paid by the library.
- 9. Adjournment**
The president adjourned the meeting at 12:36. And recessed until 1:00 for Regular Meeting.

MINUTES OF REGULAR MEETING
FOREST HILL DISTRICT BOARD OF TRUSTEES
AUGUST 24, 2019

- 1. Call to Order**
President Masimini called the meeting to order at 1:00.
- 2. Roll Call**
Trustee Peevy, Trustee Wilson, Trustee Hogan-Price, Trustee Masimini and Library Director Hardrick were all present. Trustee Johnson had an excused absence. Asa Sami and Lynese Sanders of the Friends were also present.
- 3. Public Comment**
None